# Curriculum Committee

# Sarah Harris, Ph.D., Co-Chair

# Jennifer La Serna, Ph.D., Co-Chair

**Fall 2024**

**Committee Members**

Present: **Co-Chair:** Sarah Harris

**Co-Chair:** Jennifer Vega La Serna

**Curriculum Specialist:** Daniel Alvarado

**Articulation Officer:** Mainou Her

**Faculty Representatives:** Amy Vega-Pritchett, Victoria Rioux, Charles Abee, James McDonnell, Emily Campbell, Tina Toth, David Heywood, Allyson Briano, Emily Briones, Chris Huff, Aimee Ahle, Quinn MacPherson

**Academic Deans/Provosts:** Elise Garcia, Louann Waldner, Jesse Wilcoxson, Michele Brock, Angela Sanchez, Courtney Sallam, Brent Davis, Francisco Banuelos, Jonna Schengel, Francisco Castillo

**Distance Ed Coordinator:** Elise Baker

**Director of Nursing:** Belen Kersten

**LRC Director:** Andrew Boring

**Apprenticeship Director:** Ashley Land

**PTA Director:** Joseph Castillo

**Fine Arts Division Chair:** Chris Mangels

Absent: **Academic Deans/Provosts:** Richard Lubben

**Faculty Representatives:** Andy Hinojosa, Monica Urban

**Financial Aid Resources Specialist:** Amanda Cota

**Director of Admissions and Records:** Arianna Kennedy

**Financial Aid Director:** David Loverin

**Evaluations Specialist:** Justine Kincade

**Director of the Police Academy:** Tom Wilson

**Student Rep:** TBA

**Curriculum Committee**

# Wednesday, September 4, 2024

# 2:10 pm – 5:00 pm, Sequoia 1 – Zoom

1. **Call to Order –** Meeting was called to order at 2:12 pm
2. **Comments/Questions**
   1. **Regarding Items on the Agenda –** None.
   2. **Regarding Items Not on the Agenda –** Members introduced themselves.
3. **Committee Training** 
   1. **Organizational Meeting Agenda Guide –** Sarah Harris shared information about participatory governance and the role and responsibility of the members.
   2. **Principles of Participatory Governance –** Sarah Harris shared information about the principles of participatory governance.
   3. **Curriculum Committee Bylaws –** Sarah Harris shared information about the Curriculum Committee bylaws. Members discussed.
   4. **Curriculum Rules and Regulations –** Sarah Harris and Jennifer Vega La Serna shared information about curriculum rules and regulations
   5. **Reviewing the COS for Equity –** Sarah Harris shared examples of courses reviewed and updated for equity. Members discussed.
   6. **COS Strategic and Master Plan –** Sarah Harris shared that COS is currently working on the next Master Plan and Strategic Plan. She shared the draft Master Plan goals. Members were encouraged to provide feedback and participate in the development of the plans.
   7. **2023-2024 Committee Evaluation and Report –** Sarah Harris shared results from the survey, including member feedback. Members discussed.
   8. **Proposed 2024 – 2025 Initiatives –** Sarah Harris shared information about the 2024-2025 proposed initiatives for the Curriculum Committee. Members discussed and agreed to take the proposed initiatives back to their respective divisions for feedback. Members played a game of curriculum committee jeopardy.
4. **Action Items** 
   1. **Review/approval of minutes from May 1, 2024 –** MSC McDonnell/Huff. No discussion. 12 approved. 0 no. 0 abstention. Item approved.
   2. **Curriculum Committee Slate Report –** MSC McDonnell/Toth. Mainou Her made a motion to remove COUN 010 from the report. Members discussed. MSC Her/Briones. 12 approved. 0 no. 0 abstention. Item removed from the report. No further discussion. 12 approved. 0 no. 0 abstention. Item approved.
   3. **New Course: WEXP 193HS –** MSC McDonnell/Vega-Pritchett. Amy Vega-Pritchett explained the need for this new course. Members discussed. 12 approved. 0 no. 0 abstention. Item approved
   4. **Program Inactivations: Skill Certificates –** MSC McDonnell/Heywood. Sarah Harris explained the need to inactivate the Adobe Skill Certificates. Members discussed. 12 approved. 0 no. 0 abstention. Item approved
5. **Information Items** 
   1. **Currency Report –** Sarah Harris presented the updated Currency Report. She provided information for each department/division and reminded the committee of important dates. Members discussed current curriculum.
6. **New Business**
   1. **Accreditation Updates** – Sarah Harris provided an update on Accreditation regarding online courses. ACCJC will audit a random sample of 14 online courses to make sure they provide regular and substantive interaction. Members discussed.
   2. **Local GE Updates –** Sarah Harris provided an update on the COS GE Areas for Fall 2025. GE Committee is reviewing draft framework. Curriculum Committee will review the framework in October.
   3. **Curriculum Timeline** – Sarah Harris shared the Curriculum Timeline document and emphasized important dates/deadlines. Members discussed.
7. **Ongoing Business**
   1. **Cal-GETC Standards and Implementation –** Sarah Harris shared the updated Cal-GETC Standards and timeline details. Members discussed.
   2. **AB 1111 –** Sarah Harris shared updates on the Common Course Numbering initiative. She shared information from the website, templates, and implementation. Members discussed.
   3. **AB 1705 –** Sarah Harris shared that all students in a STEM major must have access to STEM calculus. A new calculus support course is in the curriculum approval process. Math Placement tables will be updated. Members discussed.
8. **Adjourn –** Meeting adjourned at 4:53 pm. MSC McDonnell. All approved. No discussion. No opposed. No abstentions.